

Bierton Parish Council

MINUTES OF PARISH COUNCIL MEETING HELD ON Monday 20th June 2022 at 19.00 at the Jubilee Hall, Aylesbury Road, Bierton

Present: Cllr S Cotton in the chair, Cllr L Fisher, Cllr B Dewis, Cllr S Knowles, Cllr N Hyre, Cllr A Webber, Cllr C King the Clerk Mrs Wendy Tomlinson and 2 members of the public.

1. **APOLOGIES** – Cllr M Grieves
2. **DECLARATIONS OF INTEREST** - None
3. **MINUTES** – Minutes of the Parish Council meeting held on the 16th May 2022 were agreed as an accurate record and duly signed by the chair.
4. **OPEN PUBLIC FORUM** – A parishioner who is also a foster carer asked if it is possible to have the code for the defibrillator at the Jubilee Hall. Cllr Knowles advised that the user would ring 999 and the code would be given. However, Councillors agreed that it would be looked into and the clerk will report back to the parishioner.
5. **PARISH COUNCIL VACANCY** – Buckinghamshire Council have confirmed that they had not received a request for an election and the Parish Council are now able to co-opt to fill the vacancy. It is considered good practice for the parish council to advertise for expressions of interest in being co-opted. Cllr Cotton and the clerk will arrange this.
6. **PLANNING APPLICATIONS & PLANNING MATTERS**
 - 22/01118/APP - BIERTON - Takitimu 74A Aylesbury Road Bierton Buckinghamshire HP22 5DL Householder application for outdoor structure covering patio Area (Retrospective) – **Clerk responded as follows: *We note this is a retrospective application. The building is somewhat high due to the height of the chimney and could have an impact through smoke on neighbouring properties and the allotment holders. The building is nearer to a public footpath than the dwelling itself. The yellow notice is not displayed in an appropriate position. Bierton Parish Council object to the planning application.***
 - 22/01538/APP - BIERTON - 2 Grove Court Bierton Buckinghamshire HP22 5EA Erection of a two bedroom single storey residential dwelling. – **Councillors agreed they cannot see anything wrong with it. No objections.**
 - 22/01864/APP - BIERTON - 46A Burcott Lane Bierton Buckinghamshire HP22 5AS Householder application for erection of an ancillary outbuilding. – **Large workshop & store. - No objections.**
 - 21/04464/APP - BIERTON - The Paddocks Business Centre Cane End Lane Bierton Buckinghamshire HP22 5BH Erection of an agricultural building. – **The Parish Council do not see the need for an agricultural building as the site is believed to be used for the business of taxis, etc. However if the building is permitted, it should only be used for agricultural purposes and not as an extension to the existing business.**
 - LAND AT BURCOTT LANE/BROUGHTON LANE, BIERTON - Notice of Landowner Deposit to Bucks Council. The deposit was submitted by Berrys on behalf of The Royal National Lifeboat Institution, and was received by Buckinghamshire Council on 19/05/2022. – **Cllr Cotton reported that this is to ensure that no further footpaths go over the land.**
 - 22/01390/APP – BIERTON - Poppy Barn 90 Aylesbury Road Bierton Buckinghamshire HP22 5DL Householder application for construction of wooden garden shed/cabin for storage – **This had been responded to after the meeting on 16th May 2022. The applicant attended the meeting to discuss further. Cllr Knowles agreed that very little will be visible from the road. Clerk to ask Buckinghamshire Council to amend wording of previous comment.**
 - **Serious Readers** – Cllr Cotton had previously circulated the plan regarding the car park being enlarged. The planning application has now been submitted but the Parish Council have not yet received it. Cllr Knowles asked what will happen to the grave stones. They will be moved. Serious Readers also have car parking facilities in William Hill Drive. Cllr Hyre commented that it is in the conservation area and asked about the bones. They will remain where they are. Cllr King does not approve. To be discussed further at the next meeting.
7. **CLERKS REPORT** – The Clerks report was received and noted
8. **FINANCE & ORDERS** - Payments and receipts which had previously been circulated to Councillors ahead of the meeting were agreed upon with the financial receipts, payments, and proposed payment schedule.
9. **UNPAID INVOICES** – Payment of £150 was received on 31st May. Final payment of £148.20 is due on 30th June.

10. ANNUAL GOVERNANCE REVIEW & ANNUAL RETURN

The Clerk reported back the results of the Internal audit.

- Annual Internal Audit Report was received and noted.
- Annual Governance Statement was approved by the Council and duly signed by the Chair and RFO.
- Annual Accounting Statements were approved by the Council and duly signed by the Chair and RFO.
- The Explanation of Variances were approved by the council.

The Clerk will now submit the Annual Governance and Annual Return to the external auditor.

11. STREET LIGHT MAINTENANCE – Clerk to contact contractor to ask if the council can set up on an annual contract.

12. UPDATES – To receive any updates on the following (if any) ;

- Bierton Events Group – Gate to Garden cancelled. Next event will be the Pumpkin event.
 - Events Group Constitution – The council agreed that this was good. The Events Group will nominate a charity for the year. This year it will be the Florence Nightingale Hospice.
- Jubilee Hall & Sports Centre/Playground –
 - Cllr Cotton reported that Andrew Donaldson will do the goal mouths at the recreation ground and will paint an area on the roof of the Sports Centre in the Summer Holidays.
 - Scouts have requested to do bonfire night on 4th November.
 - Cllr Cotton and the clerk are meeting with Wicksteed on 21st June for them to quote for the playground.
 - Mike Glynn will finish the project on the pavilion.
 - Cllr Hyre has agreed to take over other projects started by Mike Glynn.
 - Cllr Knowles asked about the gas cylinders in the pavilion. Cllr Cotton confirmed that they have been removed and the pavilion tidied.
- Outside organisations virtual meetings attended by any Councillors -
 - Cllr Cotton attended Wendover Community Board meeting – nothing to report.
 - Cllr Cotton attend the Transport for Bucks meeting and reported that there will not be as much money allocated this year. They will expect Parish Councils to look for matched funding.
- Highways/Footpaths –
 - Yellow lines at Burcott Lane is now out for public consultation. There is a possibility that they could be completed in January 23. Cllr Cotton will try to push for earlier with the Local Area Technician.
 - Andrew Donaldson has cleared the ditch at the bottom of Parsons Lane
 - Gate by dairy footpath – It has been agreed that it can be chicane gates but need to be 5m back from the highway. Cllr Cotton is waiting for the spec and prices and the gate will be provided by Transport for Bucks. The Parish Council will need to fund it but as it services Kingsbrook families, the Council hope to share the cost with Kingsbrook Parish Council. The Parish Council need to get somebody to put it in., who needs to be a Transport for Bucks recognised contractor.
 - Parking in Parsons Lane – Cllr Fisher has spoken to the school governors. The school have written to parents and spoken to the children and are also frustrated with the situation. Cllr King suggested yellow lines at certain times of the day. It was noted that this is not likely to happen. Most schools in Aylesbury experience the same issues.
 - Neighbourhood Plan – The Examiner has been approved and we are now waiting to hear from Buckinghamshire Council.

13. MATTERS OF REPORT –

- Kingsbrook Stakeholders Meeting will be at 2.30pm on 12th July 2022, at the Jubilee Hall. – Cllr Fisher asked if the new sports centre car park will be open for parents to park in for the school. It's expected it will be locked. Cllr Cotton will ask at the meeting.
- Cllr Knowles reported that the dairy path has been trimmed but not very well. Muddy Lane needs trimming. Cllr Cotton to ask Aylesbury Town Council to action.
- Cllr King reported that she is still receiving scam emails from Cllr Cotton. All to delete if received.

14. DATE OF NEXT MEETING - Meeting closed at 8pm. The next Parish Council meeting date will be Monday 18th July 2022, which will commence at 7.00pm at the Jubilee Hall.